



GREEN KNIGHTS MILITARY MOTORCYCLE CLUB CHAPTER 93

CASERMA EDERLE; VICENZA, ITALY



Chapter By-Laws

References.

- (a) Green Knights MMC International Bylaws; dtd 5 Mar 18
- (b) Green Knights MMC Official Guide to Chapter Rolls, Duties and Responsibilities to all Members; dtd 21Jan 16
- (c) Green Knights MMC International Articles of Empowerment to Chapters; dtd 3 Jul 09
- (d) GKMMC Colors Etiquette dtd 18 Apr 19
- (e) GKMMC Rituals
- (f) Eredita Charter and Bylaws dtd 21 Jan 14
- (g) Robert's Rules for Order (11th ed.)
- (h) Chapter 93 Election Procedures dtd
- (i) Chapter 93 Member Application Form
- (j) Chapter 93 Quarterly Audit Report (SAMPLE)

The name of this organization shall be the Green Knights Military Motorcycle Club™, Chapter 93 and hereafter referred to as GKMMC Chapter 93. Chapter 93 of the GKMMC will be managed and run in accordance with references (a) through (j). These Chapter specific bylaws provide additional guidance and clarification to the above references. At all times, Chapter bylaws will be subordinate to documented International and European Zone bylaws, policies, and directives.

ARTICLE I **OFFICERS AND THEIR DUTIES**

SECTION 1: Officers at the end of their term of office will ensure that all GKMMC 93 records to include checkbooks, financial statements, meeting minutes, etc., of the GKMMC 93 be handed to the new board of governors / officers within one (1) week or placed in a permanent file of the GKMMC 93 to be available to their successors. Documents pertaining to the GKMMC 93 are not the property of the individual officers and may not be withheld or destroyed.

SECTION 2: Elected Officers. The following *GKMMC 93* officers will be elected in accordance with the constitution of the *GKMMC 93*, to serve a period of one (1) year. The position of President and Vice-President must be held by an active duty member or DoD civilian employee and have SOFA status to maintain continuity with the installation's leadership and assure direct association with the installation's workforce. The position of Treasurer must be held by an active duty member or DoD civilian employee with SOFA status. There are no restrictions for other elected officers.

1. President
2. Vice-President
3. Sergeant at Arms
4. Adjutant (Secretary)
5. Treasurer
6. Road Captains (up to 4)

SECTION 3: Duties of Officers.

Reference: Green Knights MMC Official Guide to Chapter Rolls, Duties and Responsibilities to all Members.

SECTION 4: MEMBER DUTIES AND LAWS.

Reference: Green Knights MMC International Bylaws section 4.4

ARTICLE II
PATCHES

SECTION 1: MEMBER ELIGIBILITY / STATUS.

Reference: Green Knights MMC International Bylaws section 4

1. New members will be considered an applicant for a period of three (3) months from the time they show intent to join the Chapter and will be presented the Chapter 93 support patch, I Serve-I Ride patch (not required for potential members whom have not served, the individual has the option), Euro Zone, and MMC patch for identification.

a. They must satisfy the following requirements: attend at least two (2) monthly meetings and participate in at least one (1) group ride or event during the period of three (3) months.

b. They will be eligible for acceptance at the next meeting or event / ride once the requirements have been met.

c. If favorably accepted (UNANIMOUS), they are presented with the Chapter Colors for safeguarding and wearing proudly.

(1) If not unanimous, voting member must state his/her reason and the applicant is permitted to counter or remain an applicant, deferring a final vote.

d. If an eligible member is to be voted in outside of a regular meeting, no less than 1/3 of active members must be present.

e. They must continue to uphold the requirements of Green Knights MMC International Bylaws section 4.4.

2. Member Tapes: Black with green lettering name tapes will be used to indicate member status. Refer to Colors document for placement.

a. Charter members (application date not to exceed 30 Sep 2012) – “**Charter Member**”

b. New Member – member tape received after all six months and found in good standing.

c. Year Rocker patch: For members who are in good standing and who have paid their dues. Time period to be “Dues are due starting October 1st and a member has until December 31st to pay dues and stay current for year rocker patch”. This patch will be presented to all qualified members at the end of fiscal year event.

3. Social Media and Communication

a. It is expected that all members conduct themselves in a professional manner and do not bring disgrace to the GKMMC93 community.

b. Members will have access to the chosen social media platform used by the chapter.

c. Members will have access to the group messaging platform that is chosen by the chapter. Two messaging groups must exist as follows: ‘GKMMC93 “OFFICIAL”’ and ‘GKMMC93 CHAT’

d. Applicants / ‘Friends of GKMMC93’ will have access to the chosen social media platform – if they choose to utilize it, and the chosen group messaging platform group: ‘GKMMC93 “OFFICIAL”’.

e. When a member departs Italy-not returning / or has left GKMMC93, member will remove themselves from group messaging platform, but are permitted to remain on the social media platform.

SECTION 2: COLORS.

Reference: Green Knights MMC International Bylaws section 6.1

SECTION 3: VEST SETUP.

Reference: GKMMC Colors Etiquette

ARTICLE III
ELECTIONS

SECTION 1: The *GKMMC 93* officers' election, removal, powers, and responsibilities shall be governed per the Green Knights MMC International Bylaws.

SECTION 2: Elections, Voting, and Officer Removal.
ELECTIONS.

1. Election of *GKMMC 93* officers shall be done annually during October Monthly Meeting.
2. Members seeking to serve as officers of the *GKMMC 93* will have until the October Monthly Meeting to self-nominate.
 - a. Nominations will be accepted from the floor at the October Monthly Meeting.
 - b. Floor nominations will not be accepted unless the candidate is present and verbally accepts.
 - c. Nominees must have enough retainability to complete the term for which they are being nominated to ensure continuity of the position.
3. Officers will be instated at the end of the elections at the October meeting and present any recommendations for changes at the October monthly meeting for a vote.

VOTING.

1. Voting for the election of officers will be by secret ballot. If a member will not be able to attend the meeting due to TDY or TCS reasons, the individual may request another member act as their proxy vote.
2. Voting on all other *GKMMC 93* business will be by a show of hands with the majority ruling, or as stated below.
3. Ballots for the annual election will be provided to all members in good standing.
4. Any member with outstanding dues may obtain a ballot prior to the election by paying their outstanding dues.
5. The candidate for each position with the most votes wins.
6. The president will not cast a vote unless a tie breaker situation arises.

OFFICER REMOVAL.

1. *GKMMC 93* officers may be removed from office.
2. Reference: Green Knights MMC International Bylaws section 4.5 and 4.6

ARTICLE IV
MEETINGS OF THE GKMMC 93

SECTION 1: General / Regular Membership Meeting.

1. Meetings shall be held on the third Wednesday of every month for the purpose of:
 - a. Electing new officers,
 - b. Disseminating other business,
 - c. Conducting new business brought before the *GKMMC 93*,
 - d. Inviting new riders to join and listening to guest speakers.
2. Time and location of meetings will be announced two weeks prior to regularly schedule monthly meeting. To convene a general membership meeting, a quorum of not less than five (5) members in good standing of the active membership is necessary. Motions / solutions and revisions / amendments will carry a simple majority of positive votes except when the issue involves a request for complete written financial reports. In this exceptional case, a two-thirds (2/3) majority of positive votes is required. Members will attend a minimum of 1 regular meetings a quarter as well as attend a minimum of 1 Chapter event or group ride a quarter while wearing the Chapter's Colors to retain voting rights. A waiver may be issued for those members who are in an extended TDY status or on deployment.

SECTION 2: Upon change of officers, a list with names, addresses, telephone numbers and email addresses of all officers will be forwarded to the approving authority (GKMMC International Secretary and DFMWR Private Organization Officer) immediately.

SECTION 3: Current membership numbers must be provided to the approving authority (DFMWR Private Organization Officer) annually and when requesting revalidation of operating approval. Total numbers of SOFA status members and other members must be identified separately and the ratio of SOFA status members to non-SOFA status members determined.

SECTION 4: A copy of the minutes taken at all meetings will be forwarded to the approving authority (DFMWR Private Organization Officer).

SECTION 5: Special meetings can be called when the Chapter officers need to take up business that requires urgent attention and can't wait until the next regular meeting. The required officers to attend will consist of the president, vice president, sergeant at arms, treasurer and adjutant. The notice for a special meeting must set forth every issue the meeting will address. Absolutely nothing can be done in a special meeting if it was not specifically be included in the notice of the meeting.

ARTICLE V RIDES / RUNS

SECTION 1:

1. Runs.

- a. If the Chapter wishes to put on a run that involves advertising, collection of funds, assets, involvement of outside members, or nominal reimbursement the Chapter will be required to obtain run insurance.
- b. If the club is performing rides or runs hosted by other organizations or put on for GKMMC members only, will not require run insurance.
- c. To include hosting runs for the Base / Installation.
- d. Ensure to inquiry to the insurance of the run by the individual(s) putting on the run.
- e. Ensure everyone signs an insurance waiver if hosting a run.

2. Rides.

- a. All GKMMC members are responsible for their own personal insurance on their vehicle.
- b. Adhere to the MSF hand signals and *GKMMC 93* code of conduct on all rides.

ARTICLE VI SPECIAL COMMITTEES

SECTION 1: Assigned as needed.

ARTICLE VII EXPENDITURES

SECTION 1: The current expenditure is for annual payment of insurance premium. All other additional expenditures will be annotated in the GKMMC 93 accounting books.

ARTICLE VIII INCOME

SECTION 1:

1. Current income will consist of an initial membership fee of \$50.00 for all members and subsequent annual fee of \$20.00 for all members. If a new member joins during the July to September timeframe, the member will not be required to pay the \$20.00 annual fee. The initial membership fee of \$50.00 will be sufficient.
2. Annual dues are to be paid during the time period of October to December; anything after that will result in the renewal fee being \$50.00. Voting privileges will be suspended until the renewal fee is paid.

SECTION 2: Fund raising events will take place periodically throughout the year.

ARTICLE IX **FINANCIAL CONTROL**

SECTION 1: The financial records will be maintained by the Treasurer and access to the bank account will be by the President, Vice-President and Treasurer, All checks will be co-signed by Treasurer and President. All financial records may be reviewed monthly by a panel of three GKMMC 93 officers.

SECTION 2: The Treasurer will maintain all financial records and monthly banking statements. Financial records and statements will be reviewed and verified quarterly by three (3) members.

ARTICLE X **BONDING**

SECTION 1: The Treasurer will be bonded for the amount equal to the current GKMMC 93 bank account balance.

ARTICLE XI **LIABILITY INSURANCE**

SECTION 1: The GKMMC 93 will carry enough liability insurance as required by AE, AR and DoD regulations. In addition, the GKMMC 93 officers will ensure all members show proof of insurance for their respective motorcycles, scooters, and trikes.

ARTICLE XII **AUDIT**

SECTION 1: A panel of GKMMC 93 officers will conduct quarterly audits. The results will be submitted to the Private Organization Coordinator as required. An annual audit should be conducted by an outside source and report of such audit will be submitted to the Private Organizational Coordinator as required.

ARTICLE XIII **DONATIONS / WELFARE CONTRIBUTIONS**

SECTION 1: Donations / welfare contributions will be accepted and annotated in GKMMC 93 financial records.

ARTICLE XIV **FUND RAISING CONTRIBUTIONS**

SECTION 1: Fund raising events will be conducted periodically throughout the year and fund raising contributions be accepted as donated.

**ARTICLE XV
TAXES**

SECTION 1: This article is not applicable due to tax-exempt status.

**ARTICLE XVI
AFFILIATED CHAPTER**

SECTION 1: GKMMC 93 is affiliated with the Green Knights Military Motorcycle Club International.

**ARTICLE XVII
RESCISSION**

SECTION 1: The constitution and bylaws shall be effective immediately after approval by the GKMMC 93 and upon subsequent written approval by the installation commander or his designated representative.

SECTION 2: Upon approval of the constitution and bylaws, all previously published constitution and bylaws will be rescinded.

**ARTICLE XVIII
RESTRICTIONS**

SECTION 1: There is no official relationship between the GKMMC 93 activities, official duties and responsibilities of Department of Defense (DOD) personnel who are GKMMC 93 members or participants.

SECTION 2: The GKMMC 93 constitution and bylaws must authorize ALL GKMMC 93 functions and expenditures. Only the GKMMC 93 will choose its specific functions and expenditures. DOD personnel acting in an official capacity will not influence these choices.

SECTION 3: The GKMMC 93 will not be created, operated or administered by DOD personnel acting in an official capacity or on behalf of an official purpose to evade restrictions on expenditures of appropriated and / or non-appropriated funds.

SECTION 4: The GKMMC 93 will not use or include in its title, logo or letterhead; the name, seal or acronym “DOD”; the name, abbreviation or seal of any military department or service; the seal, insignia or other identifying device of the local installation to include it’s programs, location and activities.

**ARTICLE XIX
REVISIONS, ADOPTIONS, AMENDMENTS & REVIEW**

SECTION 1: Revisions / Adoptions.

The adoption and or revision of this constitution / charter and associated by-laws require the approval of a majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given the *GKMMC 93*. Any revision to this charter and associated by-laws will not conflict with any installation or higher headquarters directives. This charter and associated by-laws will

not take effect until reviewed by the first acting and or subsequent elected positions of the President, Vice President, Adjutant, and Treasurer.

SECTION 2: Amendments.

This charter and associated by-laws may be amended or abolished in whole or in part by a two-thirds (2/3) majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given to the *GKMMC 93*. Any amendments to this charter and associated by-laws will not conflict with any installation or higher headquarters directives. This charter and associated by-laws shall be automatically amended to conform with all directives from the installation or higher headquarters without submission to the *GKMMC 93*. All amendments will not take effect until reviewed by the first acting and / or subsequent elected positions of the President, Vice-President, Adjutant, and Treasurer.

SECTION 3: Review.

An appointed Parliamentarian Committee shall review this constitution / charter and associated by-laws annually to ensure completeness, applicability, and compliance with current Army directives, and policies.

ARTICLE XX
DISSOLUTION

The *GKMMC 93* may be dissolved by request of two-thirds (2/3) or more of the active membership in the form of a signed petition. Upon dissolution, all *GKMMC 93* funds and properties, in excess of liabilities and expenses of dissolution, shall be donated to any military / civilian organization as decided on by a simple majority of positive votes of the active members present.

ARTICLE XXI
COPYRIGHT / TRADEMARK STATEMENT

The names, “*Green Knights Military Motorcycle Club*” and “*GKMMC*”; is trademarked by “*Green Knights Military Motorcycle Club – International*.” *GKMMC93* has been granted permission to use the trademark *Green Knights Military Motorcycle Club*” and “*GKMMC*.”

ARTICLE XXII
RATIFICATION

These bylaws are effective once signed by the Chapter top three officers after approved by the International Sergeant At Arms. They cancel/supersede all previous versions of the Chapter 93 bylaws.

Michael “XLIV” Wiltz
President

///SIGNATURE ON FILE///Dated: 3 MAY 20///
Signature Date

Sean “Si-More” Urban
Vice President

///SIGNATURE ON FILE///Dated: 3 MAY 20///
Signature Date

Jorge “EAD” Ruiz-Chang
Sergeant At Arms

///SIGNATURE ON FILE///Dated: 3 MAY 20///
Signature Date